



**PORT ALBERNI PORT AUTHORITY**  
2750 Harbour Road  
Port Alberni, BC V9Y 7X2  
Tel. (250) 723-5312 Fax. (250) 723-1114  
www.portalberniportauthority.ca

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## **FACILITIES ATTENDANT**

The Port Alberni Port Authority (PAPA) invites applications for the regular part-time position of Facilities Attendant. This Facilities Attendant position is available August 7, 2018 and is a position within the International Longshore and Warehouse Union Local 517. The Facilities Attendant position has responsibility for performing Custodial/Laundry, Maintenance & Repairs and Gardening duties.

The ideal candidate will possess sound knowledge of janitorial care and maintenance of buildings while using standard methods, materials, tools and equipment. Other desired attributes of the successful applicant include:

- Ability to understand and execute oral and written instructions
- Ability to work independently and make sound decisions based on communication with designated supervisor
- Physical strength, agility and coordination sufficient to perform the work
- Completion of Grade 12 or equivalent, WHIMIS and First Aid training
- Experience in janitorial, minor building maintenance, grounds maintenance or an equivalent combination of training and experience in related fields
- Demonstrated value of building positive professional relationships within a close-knit work environment

Prior to hiring, the successful applicant must complete a criminal record check and submit to the Manager of Administration & Properties.

Applicants must include a cover letter including resume and three (3) references no later than: 4:00 p.m. July 14, 2018 and be addressed to:

Port Alberni Port Authority  
Manager of Administration & Properties  
Attention: Bianca Filipchuk  
2750 Harbour Road  
Port Alberni, B. C. V9Y 7X2

The Port Alberni Port Authority regrets that only those selected for an interview will be contacted. No telephone enquiries please.