



**PORT ALBERNI PORT AUTHORITY
CAMPING CONTRACT / POLICY**

Terms and Conditions

It is understood and agreed by and between the parties hereto that this contract shall be binding upon the above described guest and shall be subject to the following terms and conditions:

Wherever the word “Camper” appears, it shall refer to the person or persons or company indicated as the Camper above. Wherever the words “Port Authority” appear, they shall refer to the Port Alberni Port Authority.

The subsequent rules, policies and provisions are designed to advance the safety, protection and enjoyment of Campers and guests, as well as support proficient management of the marina and campground.

1.0 Reservations:

- a) The Port Authority will accept reservations no sooner than April 1st, at 9:00 a.m. On April 1st, reservations will be taken by fax or email only. Reservations will not be taken in person until after April 1st.

Fax: (250) 723-9842

Email: chinacreek@portalberni.ca

- b) Reservations will be processed on a “first come, first serve” basis.
c) Reservations will require a deposit in the amount of \$50.00. This deposit is considered an administration fee and is non refundable. The \$50.00 deposit will be applied to camping fees upon arrival.
d) A maximum of two campsites can be booked at any one time. Each campsite requires a separate \$50.00 deposit. The \$50.00 deposit will be applied to each campsite upon arrival.
e) All moorage and camping fees are due and payable in full upon arrival.
f) There will be no refunds for early departure.

2.0 Registration:

- a) All overnight visitors are to register at the office.
b) Check in time is after 1:00 p.m. Check out time is by 11:00 a.m.
c) Balance of camping fee is due upon check in.

THERE ARE NO REFUNDS FOR EARLY DEPARTURES.

- d) Late check outs will be charged an extra day of camping.

3.0 Indemnity:

- a) All Campers using the facilities, his/her agents, guest or invitees, do so at their own risk and agree to indemnify and hold harmless the Port Authority, its servants, agents, employees, or contractors from any loss, damage, or injury.

- b) All vehicles, boats, trailers, or RV's at the facility are at the owner's risk, and the Port Authority shall not be responsible for any loss or damage sustained unless caused by negligence on the part of the Port Authority or its employees.
- c) Campers and his/her guests shall not carry or permit to be carried on any activity that, in the opinion of the Port Authority or the site manager, may be detrimental to the safety or enjoyment of others using the facility, or be deemed a nuisance or disturbance.
- d) The interpretation of this contract, its clauses and covenants will be at the discretion of the facility manager and the Port Authority.
- e) The Port Authority may cancel this contract if the Camper, his/her agents, guests, or invitees break the provisions of this contract and/or any of the rules and regulations governing the harbour and/or Federal fishing regulations.

4.0 Bear Policy: Due to the wilderness location of the campground, encounters with wild animals are unavoidable. These rules are designed to protect the safety of Campers, customers, staff, and wildlife.

Failure to comply is grounds for eviction from the park.

- a) All outdoor freezers and refrigerator units must be secured with a pad lock or tie down straps at all times. Lock or strapping must be approved by the campground manager.
- b) All coolers must be stored inside a vehicle or RV.
- c) All prawn and crab traps, and bait must be stored inside a vehicle, RV, or on a moored vessel.
- d) All garbage containing food stuffs must be added to the dumpsters in a tied off plastic bag.
- e) Campers are not permitted to rummage garbage dumpsters for cans or bottles.
- f) Dirty dishes and used cooking utensils are not to be left outside after use.
- g) Campers are not permitted to discharge any bear bangers, or pyrotechnic devices designed to ward off wildlife.

5.0 Conduct:

- a) Children must be supervised at all times while on the park premises.
- b) Quiet hours are after 11.00 PM. No generators are to be on from 10:00 PM to 7:00 AM. Please refrain from running generators for extended periods of time.
- c) No fires are allowed in the park other than designated areas. Cutting of firewood within the park boundary is not permitted.
- d) No alcoholic beverages are allowed in any area of the park other than your campsite. No public drunkenness, disorderly conduct or verbal abuse will be tolerated.
- e) Motorcycles or four wheel bikes are not permitted in the park. No skateboards, rollerblades, scooters or bikes are permitted on the marina floats or the launch ramps.
- f) Speed limit in the park is 10 km per hour.
- g) Pets are to be kept on a leash at all times and are not allowed on the marina floats other than to or from your boat. Pet owners are responsible to clean up after their animals immediately.

6.0 Sanitation

- a) There are two sani-dump stations in the park.
- b) RV campers are required to use bio-degradable chemicals in their holding tanks and air tight sani-hose connectors.
- c) No person shall discharge sewage into water or on land within the park.
- d) No dish washing, fish cleaning, or cooking is permitted in the washroom or laundry room buildings.

7.0 Parking

- a) Any vehicle or trailer not parked within the boundaries of your campsite is subject to camping fees.
- b) All vehicles and trailers must be registered at the office and display valid parking receipts.
- c) Vehicles or trailers left in no-parking areas will be towed at the owner's expense.
- d) Vehicles or trailers left parked in designated disabled parking areas without displaying a disability sign, will be towed at the owner's expense.

8.0 Access and Entry

- a) Access gate will open at daylight.
- b) Access gate will close at 11 pm during the camping season.
- c) Only registered guests with proper notice will be permitted entrance.
- d) Persons wishing to enter after 11 p.m. must have managerial approve in advance.

9.0 Water

- a) Due to shortages in the summer months, no washing of boats, vehicles or RV's is permitted.

SEASONAL CAMPING POLICIES

The conditions in the following section are applicable to seasonal Campers.

S1 Seasonal Rates:

- I. Seasonal camping rates apply to the period of May 1st to September 30th.
- II. Seasonal camping charges are based on a party of two persons. There are charges for additional persons, children and dogs.
- III. If you plan to have your unit on site prior to May 1st, or after September 30th, additional camping or parking charges will apply. Camping before May 1st must be cleared by the facility manager.

S2 Site Rules:

- I. Boat moorage in the marina is not included as part of seasonal camping privileges. Moorage is available for a fee by the day, week, month, on a first come first served basis, or by the year. Contact the office for more information.
- II. Camping privileges for seasonal sites are for the registered Camper and his party only. Privileges or services granted are not assignable and may be withdrawn or terminated at any time by the Port Alberni Port Authority without cause. Allotment and re-allotment of campsites, or use of other services at these facilities, are under the direction of the campground manager appointed by the Port Authority. Registered guest must be on-site if people are occupying the registered camping unit.
- III. Only registered Campers and their guests are permitted to use a seasonal site and only one camping unit is permitted per seasonal site. Additional equipment such as boats, trailers and vehicles must fit within the boundaries of the site or be stored in the parking lot at an additional charge.

S3 Booking and Cancellation Policy:

- I. Renewal of a campsite requires a \$100.00 deposit prior to departure from the seasonal site or before September 30th. New seasonal reservations require a \$100.00 deposit at time of booking. Balance is payable no later than March 31st of the following year. The \$100.00 deposit will be withheld in the event of cancellation of site.
- II. **Sites are allocated on a first come first served basis.** If a seasonal campsite is renewed, the party has the option of retaining that particular site.
- III. Non-compliance with these policies will result in cancellation of camping privileges.

SERVICES AVAILABLE

1.0 Restaurant:

- a) Located in main office building.
- b) Hours of Operation are posted.
- c) Fish freezing available.

2.0 Gas and Diesel Float:

- a) Marine fuel is available onsite.
- b) Hours of Operation are posted.

3.0 Propane:

- a) Available through main office.
- b) Please ask staff for hours of service and procedures.

4.0 Laundry/Washroom:

- a) Washrooms are open 24 hours a day. Laundry room is open from 7:00 AM to 11:00 PM daily.
- b) Please report any shortages of bathroom supplies or problems to the main office.

5.0 Mail Service:

- a) For your convenience, staff will drop off letters and post cards at the Port Authority's head office.
- b) For seasonal guests, please indicate your site number on any correspondence.



PORT ALBERNI PORT AUTHORITY

2750 Harbour Road
Port Alberni, BC V9Y 7X2
Tel. (250) 723-5312

PLEASE COMPLETE AND RETURN TO THE MAIN OFFICE

Guest: _____
(print)

Site: _____

Check In: _____

Check Out: _____

I hereby acknowledge that I have read and understood these rules & policies and I agree to abide by them during the term of my tenancy and;

I, the undersigned, hereby acknowledge that I have requested use of the noted facility and agree to pay the associated charges. I have read, understood and do hereby agree to the terms and conditions sited in this contract.

Camper Signature: _____

Date: _____

Approved by: _____

Manager: _____

Port Alberni Port Authority
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V9Y 7X2
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